

# YOUR WRITING LADY

## EDITING AGREEMENT

This agreement is between Kim-Lee Patterson (“Editor”) and \_\_\_\_\_ (“Author”) and concerns the following manuscript:

**Author(s):** \_\_\_\_\_

**Working title:** \_\_\_\_\_

**Length and description of manuscript:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Type of editing service to be performed:** \_\_\_\_\_

### 1. EDITORIAL TASKS

The Editor agrees to do the following on the manuscript:

\_\_\_\_\_

These services include up to two editing passes: The Editor will proofread, then send manuscript to Author for approval, Author will either accept or reject changes and mark intentional deviations to revert. The Editor will make these adjustments and return a final clean copy of the manuscript to the Author.

### 2. DELIVERY

Contingent upon immediate signing of this contract and payment, the edit of the manuscript is to be delivered to the Author by the Editor on or before \_\_\_\_\_.

### 3. PAYMENT

Author agrees to pay Editor \$\_\_\_ **per 1000 words** in United States funds (or Canadian for residents of Canada) for the services outlined above. This can be paid in weekly installments and is to be paid in full

up to 7 days after project completion. Interac e-Transfer or PayPal payments are to be sent to [yourwritinglady@gmail.com](mailto:yourwritinglady@gmail.com)

#### 4. CONFIDENTIALITY

Editor agrees not to reproduce, give, or show to anyone any material sent to her by the Author for editing purposes, unless consulting services from a third party are agreed to.

#### 5. EXPENSES

Author will reimburse Editor for direct expenses incurred in fulfilling this Agreement, including, but not limited to, photocopying, printouts, inputting, couriers, and postage. Editor will not incur any expenses without Author's express written permission.

#### 6. LIMITATIONS

No guarantees are made as to the salability or marketability of the edited manuscript. Nor is there a guarantee that the manuscript will be completely error-free, though all efforts will be made to make it so. Unless a co-writing/co-authorship arrangement is made in writing, all royalties and monies gained by the sale of the book will be the sole property of the Author.

#### 7. APPLICABLE LAWS

Both parties agree that this agreement shall be interpreted and governed by the laws of the Government of Canada and Government of Ontario.

#### 8. MISCELLANEOUS

This Agreement may be amended only in writing signed by both parties.

## 9. TERMINATION

Once the project is in process, either party may terminate this Agreement in the event of material change of circumstance with 7 days' notice sent in writing to the other party at the address(es) provided.

If the Editor terminates the agreement, Author will pay the Editor for work done up to the date of termination, and Editor will refund overpayment.

If the Author terminates the agreement, the Author will pay the Editor for the work completed up to the date of termination, but this amount will not be less than 50% of the estimated total for the project.

This agreement is made and entered into by and between the parties hereto on this date: \_\_\_\_\_.

*Author signature:* \_\_\_\_\_

Author's full name and address: \_\_\_\_\_

Date: \_\_\_\_\_

*Editor signature:* \_\_\_\_\_

Editor's full name and address: Kim-Lee Patterson, 612-39 Raglan Avenue, Toronto, ON M6C 2K8

Date: \_\_\_\_\_